



## **JOB DESCRIPTION**

### **Wharfinger**

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#### **General description:**

Annually elected by the membership at the AGM, this position is responsible for management of moorage and related uses of the club marina.

**Specific responsibilities:** (in addition to the Duties and Responsibilities of members of the Board)

1. Serve on the Board of Directors, with the general responsibilities of Board members and in accordance with Board policies and procedures;
2. Assign moorage to members, in accordance with Club Bylaws and Regulations, based on a thorough understanding and consideration of the particular requirements of each moorage situation;
3. Maintain an account of all charges related to marina use and exchange information as required with the financial manager and the database manager;
4. Administer dinghy storage within the marina, usage of shore power, subletting of slips, moorage for major racing events and the summer duty wharfinger program, delegating these responsibilities as may be reasonably handled by members of the Wharfinger Committee;
5. Maintain ongoing liaison with the Rear Commodore and the Fleet Captain Dinghy to address any facility issues that impact on moorage and related uses of the marina; and
6. Keep the Commodore informed of actions and decisions that may have a consequential effect on members.

Date adopted by the Board of Directors: January 8, 2013

Date of review/revision \_\_\_\_\_